

**WISCONSIN FIRE SERVICE ADMINISTRATIVE ASSOCIATION
MEETING MINUTES
WEDNESDAY, November 13, 2019
LOCATION: FITCHBURG FIRE DEPARTMENT**

1. Call Meeting to Order

The meeting was called to order at 10:00 a.m. by President Andrea Peters.

In attendance:

Barron, Amy – Wauwatosa Fire Dept.
Essex, Chris – Portage Fire Dept.
Panzer, Lori – Marshfield Fire & Rescue
Peters, Andrea – Watertown Fire Dept.
Roessler, Mary – Middleton Fire District
Simons, Amanda – Stevens Point Fire Dept.
Shelton, Meredith – Fitchburg Fire Dept.
Walker, Mindy – Wausau Fire Dept.
Wenzel, Kerry – North Shore Fire Dept.
Williams, Kelly – West Bend Fire Dept.

Chief Pulvermacher welcomed the group to the City of Fitchburg.

2. Pledge of Allegiance

3. Approval of Minutes

MOTION: To approve the August 28, 2019 meeting minutes
(1) Shelton (2) Walker
Motion carried unanimously.

4. Treasurer's Report

Mary distributed the Treasurer's Report noting the starting balance was approximately \$2,172. Expenses for the period were approximately \$160 Ending balance as of November 12, 2019 is \$2,012.52.

MOTION: To approve the treasurer's report
(1) Shelton (2) Essex
Motion carried unanimously.

Audit Report

Chris Essex and Lisa Schuh completed the audit following the August meeting. There were no discrepancies found.

MOTION: To approve the audit report
(1) Essex (2) Simons
Motion carried unanimously.

Old Business

Blanket Fundraiser – The consensus of the group was to leave the blanket fundraiser available to members, but it is not required.

Presidents Report

Donation to Wausau Police – The Association made a \$100 donation to the Wausau PD in appreciation for August's training session. Additionally, many members of the group donated items for their supply closet. Mindy will deliver the items.

Update from MESA – Andrea updated the group on recent MESA activity. Adam Thiesen was named Executive Director earlier this year, but has since been let go. The interim director has also been let go. The current director, Amy Jergens, has scheduled a meeting with Andrea in the near future. Prior to the meeting, she will have a list of needs/wants for conference including hotel rooms, speaker fees, work schedule, etc.

2020 Meeting Dates – August will be hosted by Watertown Fire with potential self defense education classes.

Committee Reports:

Administrative Committee (Wenzel, Williams) – The Committee will look at ByLaws and Policies for a vote in March. If anyone in the Association has any suggested changes, please get them to Kerry or Kelly.

Education Committee (Barron, Pieper, Doty, Rykowski) – Andrea, Mary, and Amy saw Colonel Mortenson at the IFSAC conference. He presented on leadership. There was discussion on whether or not we should recommend him as a speaker for Chief's conference. Continued discussion regarding cost share of speakers for the conference with MESA/Chief's Association. Mindy stated after discussing with her Chief regarding the cost of speakers, she believes the Chief's Association would be supportive of paying for training sessions.

The thought for conference was to provide one day of training followed by the business meeting versus last year's two-day format.

March we will be in Grand Chute. Amy will reach out to Lisa to see if her Chief is still interested in providing the training session. Amanda will reach out to a personal trainer for a potential December speaker.

Fundraising Committee (Roessler, Smith)

Conference Committee (Peters, Barron, Roessler)

MOTION: To adjourn at 11:15 a.m.
(1) Roessler (2) Walker
Motion carried unanimously.

NEXT MEETING: March 11, 2020 at Grand Chute Fire Department.

Minutes submitted by Kerry Wenzel.